



2024-2025 ADEA AADSAS® FEE ASSISTANCE PROGRAM INSTRUCTIONS AND QUICK LOOK

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What is the ADEA AADSAS Fee Assistance Program (FAP)?

The ADEA AADSAS Fee Assistance Program (FAP) was established to provide support for students facing significant financial constraints during the dental school application process through ADEA AADSAS. This program is independent and provided directly by ADEA AADSAS, not tied to any government, college, university, scholarship, grant, or fellowship program. Approval for fee assistance is solely at the discretion of ADEA.

What applicants should know before applying.

Before applying to FAP, an applicant who does not have an ADEA AADSAS account and a CAS ID# will need to create an account and obtain a CAS ID# by going to [ADEA AADSAS Welcome and Login](#). An applicant who already has an ADEA AADSAS account and CAS ID# should use their existing CAS ID# to complete the ADEA AADSAS Fee Assistance Program Application and Submission Form (**do not create a new ADEA AADSAS account**).

IMPORTANT

- Applicants will have **only one** opportunity to submit the ADEA AADSAS Fee Assistance Program Application and Submission Form and all required supporting documents.
- Applicants who submit the FAP application and required supporting documents with an incorrect CAS ID# or enter a false CAS ID# before creating their ADEA AADSAS account, will be withdrawn automatically from the FAP process.
- An ADEA AADSAS Fee Assistance Program Application and Submission Form submitted without all required supporting documents will be considered incomplete and will not be considered for the financial assistance award.

Am I eligible for fee assistance?

To qualify for ADEA AADSAS FAP, all applicants must be either U.S. Citizens, Permanent Residents (commonly known as green card holders) or hold Deferred Action for Childhood Arrivals (DACA) status.

Your total Adjusted Gross Income (AGI) and your family's AGI, as indicated on your 2023 1040 tax return, must be at or below [300% of the 2023 U.S. Poverty Guidelines](#). You'll need to provide financial documentation demonstrating your extreme financial need or that your income falls within this threshold.

All applicants age 26 or older, born on or after Jan. 1, 1997, are required to submit 2023 tax returns for self, parents/guardians, and spouse (if married). Applicants born before Jan. 1, 1997, are required to submit tax returns for self and spouse (if married).

Tax "Transcripts" will not be accepted.

Benefits of being awarded FAP.

All applicants approved for fee assistance receive the first three dental school designations for free, valued at \$494.

Can applicants carry over the approved fee waiver to another ADEA AADSAS cycle?

No. Applicants approved for FAP who do not utilize the award within the designated timeframe, as outlined below, will forfeit the opportunity to utilize it later or carry it over to future application cycles.

Applicants awarded fee assistance for the current application cycle must complete and submit the ADEA AADSAS application within 14 calendar days of receiving notification (via email) of approval. Failure to adhere to this timeframe results in forfeiture of the award and disqualification from further participation in FAP for the current cycle.

Example: If an applicant receives an approval email on June 4, 2024, the applicant must submit the ADEA AADSAS application no later than 11:59 p.m. ET on June 18, 2024.

Extensions will not be granted to submit the ADEA AADSAS application after the 14-day deadline, no exceptions.

Recipients of fee assistance **will not** have the option to receive the awarded funds in the form of a check, card, or money order. Instead, all granted fee assistance must be utilized by allocating it towards the designation of dental schools within the ADEA AADSAS Application.

When are applicants notified of a decision?

Applicants who apply for FAP Starting May 14, 2024, will not receive a decision until the first week of the ADEA AADSAS application submission date, which is June 4, 2024. All applicants who apply for FAP starting on May 30th or later will receive a decision within three to five business days of applying.

Applicants denied fee assistance can submit the ADEA AADSAS application starting on the first day of submission, June 4, 2024.

Applying for FAP.

It is essential that applicants read all instructions in the [2024-25 ADEA AADSAS FAP Application and Submission Form](#). All questions on the application must be answered. Failure to completely answer all questions prior to submission will result in an automatic withdrawal from the FAP process. Any false statements or false information entered on the FAP application will result in the application being withdrawn and no longer considered.

IMPORTANT

Once an applicant clicks the **"Submit"** button, changes to the ADEA AADSAS Fee Assistance Program and Submission Form cannot be made.

Uploading required supporting documents.

All applicants are required to provide supporting documentation as proof of all information entered in the [2024-25 ADEA AADSAS FAP Application and Submission Form](#)

To upload documents (which must be uploaded as one attachment), the applicant must complete the [2024-25 ADEA AADSAS FAP Application and Submission Form](#); in its entirety and click on the "Upload Attachment" link on the last page. **Applicants will have only one chance to complete the application and upload the attachment.**

Applicants can include as many documents as needed to prove their need for fee assistance, but all documents must be included in one attachment (see [Combining PDFs on Windows and Mac](#)) Below are resources on how to create a PDF and combine documents to create one attachment. **The file size limit is 100MB.**

- [Videos about how to create a PDF for free for Windows or Mac](#)
- [Online PDF converter](#)
- [Combine PDFs into one document on Windows and Mac for free](#)

Applicant and family financial information.

Dependent Applicant (claimed on parent/guardian(s) IRS 2023 1040 tax form)—age 26 or younger, born on or after Jan. 1, 1997, parental information is required. Must submit parent's tax information, 2023 1040 tax returns, 2023 W2s or 1099 if did not receive a W2. If the applicant's family has not filed taxes for the 2023 tax season, the applicant must submit the [IRS Form 4868](#). **Applicants are also required to submit tax return information for self and spouse (if married).**

Independent Applicant (not claimed on parent/guardian(s) IRS 2023 1040 tax form)—age 26 or younger, born before Jan. 1, 1997, no parental information is required. Must submit self and spouse (if married) 2023 1040 tax returns, 2023 W2s or 1099 if did not receive a W2. If the applicant and spouse (if married) have not filed for the 2023 tax season, the applicant must submit the [IRS Form 4868](#).

Parent/Guardian Information (divorce/separated)—if the applicant's parents/guardians are divorced/separated, and the applicant is age 26 or younger, born after Jan. 1, 1997, the applicant is required to report the income for both parents/guardians (no exceptions). If the parents/guardians are separated/divorced and one or both have not filed a tax return for 2023, the applicant is required to submit the [IRS Form 4868](#) for the parents/guardians who have not filed tax returns (no exceptions).

Description of the W2 and 1099 forms. The W-2 is the document an employer sends to each employee and the Internal Revenue Service (IRS) at the end of the calendar year. A W-2 reports an employee's annual wages and the amount of taxes withheld from their paychecks. A 1099 form is used to report non-employment income, including dividends paid from owning a stock or income earned as an independent contractor.

Financial Aid Award Notification/Summary.

All applicants are required to submit a Financial Aid Award Summary/Notification for the 2023-24 academic year.

Applicants, age 26 and under, born after January 1, 1997, who did not receive financial aid for the 2023-24 academic year are required to provide a letter from their institution stating the applicant did not receive financial aid for the academic year. This letter must be on the institution's letterhead and signed by a representative in the financial aid office.

Other income or financial support received.

Applicants must disclose all earnings acquired during the 2023 fiscal period. This encompasses various sources such as Social Security, Supplemental Nutrition Assistance Program (SNAP), Veteran's Benefits, Aid to Families with Dependent Children (AFDC), housing subsidies, child support, alimony, spousal maintenance (inclusive of monthly income, food, and housing allowances), among others. Valid documentation verifying the reported income will be mandatory.

Applying your awarded fee assistance to your ADEA AADSAS application.

To qualify for the complete fee waiver amount, eligible FAP candidates **must** choose a minimum of three dental school designations in their ADEA AADSAS application and submit them simultaneously. Once the applicant has selected at least three dental schools, they must then click on the "Submit All" button to receive the \$494 fee assistance.

Should the applicant opt to click the "**Submit**" button for each designated school separately, they will only receive fee assistance for the initial designation and will forfeit the remaining funds. Unused award funds cannot be utilized later or allocated to future cycles.

Withdrawing your FAP application.

Applicants who have completed and submitted the 2024-25 ADEA AADSAS Fee Assistance Program Application and Submission Form and did not include the required supporting documents as an uploaded attachment will be automatically withdrawn from consideration.

Applicants have the option to request the withdrawal of their FAP application for any reason. However, it's important to note that if an applicant voluntarily withdraws their FAP application, they will not be eligible to request any other fee assistance for the duration of the application cycle. Those seeking to withdraw their FAP application after approval are asked to do so within 48 hours of approval. Additionally, if the approved funds remain unused beyond 14 days from the approval notification, they will be forfeited.

Appealing a decision.

All ADEA AADSAS FAP decisions are final. Appeals will not be responded to or reviewed.

Contact us at FAPAADSAS@adea.org.

ADEA AADSAS FAP will respond to all emails during regular business hours (ET) within two to three business days of receipt.

Important Things to Remember:

- Read all instructions before starting the application.
- Failure to read instructions will lead to misunderstandings about the application process, requirements, and deadlines.
- If approved, submit 3 total dental school designations **at one time**.
- Failure to submit all at one time will result in receiving less fee assistance.
- If approved, submit the ADEA AADSAS Application within 14 calendar days of approval.
- Requesting extended time to submit the ADEA AADSAS Application will not be granted.